

LATON PRESCHOOL PROGRAM

Laton Unified School District

P. O. Box 248

6045 E. Mt. Whitney

Laton, CA 93242

(559) 922-4075

Program Handbook 2017-2018



Preschool Staff + Parents + Children =

"A Winning Team"

LATON UNIFIED SCHOOL DISTRICT

PRESCHOOL PARENT HANDBOOK
2017-2018

TABLE OF CONTENTS

District and Staff Information..... 3

Program Philosophy and Overview 4

Sending Your Child to the Center..... 4

Hours and Daily Sign In/Out..... 4-5

Health Care 5

Lice Policy 5

Reporting and Recording Attendance 5

Communication with Parents..... 6

Parents in the Classroom..... 6

Parent Involvement and Education..... 6

Ways You Can Help 6

Other Children in the Classroom 6

Volunteer Information 6

Nutrition Program 7

Preschool Expectations..... 7-8

Positive Behavioral Support Policy 8

Child Abuse Reporting..... 8

Admission Policy 9

Eligibility.....8-10

Religion..... 10

Bus Rules..... 10

Parent Appeal Information..... 11

Sample Agreement Form..... 12-13

Parent Agreement to Transfer Student Records..... 14

Handbook Receipt 15

**PRESCHOOL PROGRAM HANDBOOK
2017-2018**

Laton Unified School District	6259 DeWoody Ave. Laton, Ca 93242	922-4015
-------------------------------	--------------------------------------	----------

Schools

Early Learning Center Preschool	6045 E. Mt. Whitney Ave.	922-4075
Laton Elementary/Conejo Middle	6065 Latonia Street	922-4030
Laton High School	6449 DeWoody Ave.	922-4080

Board of Trustees

Richard Alves Member	Rich Olson Member	Cindy Brooks Member
Daniel Vargas President		Earl Yecny Member

Preschool Staff

Preschool Director/Superintendent	Mr. Victor Villar
Teacher/Site Supervisor	Mrs. Lori De Leon
Teacher.....	Mrs. Melanie Allen
Preschool Secretary	Mrs. Griselda Zuniga
Preschool Aide	Mrs. Maria Fonseca
Preschool Aide	Mrs. Linda Luevanos
Preschool Aide	Mrs. Debbie Larson
Preschool Aide	Mrs. Cynthia Peralez
Preschool Aide	Mrs. Dayna Duran

LATON UNIFIED SCHOOL DISTRICT PRESCHOOL

PROGRAM PHILOSOPHY AND OVERVIEW

Philosophy – Laton's preschool philosophy is based on the following beliefs:

- A child's attitude towards learning is enhanced by positive, early learning experiences that are appropriate to the child's developmental level.
- Children need opportunities to interact, learn from, and are appreciated by others, and to explore and meaningfully interact with the world around them.
- Children learn best by being actively involved in the learning process.
- Children's interests and talents are readily applied in learning when they have opportunities to initiate their own learning activities.
- A preschool program must support the child's self-esteem and pride in family, community, ethnic heritage, and linguistic heritage.
- Children need to use their primary language and need to be encouraged to learn a second language as a means to promote interaction in a bilingual environment.
- Parents are viewed as partners in providing educational services to children.

Overview – The preschool staff will actively work with parents in providing a child-centered preschool program designed to facilitate each child's social/emotional, physical, cognitive, language, and creative development in a safe and supportive environment. The Frog Street (ABC's, Numbers, Shapes, Colors) Alphatales, Numbertales 1-10, Desired Results, and Progress Reports (Beginning, Mid, End) are used for Preschool Curriculum Assessments, which emphasizes active learning with a balance between child-initiated and adult-initiated activities and will be used as the basis for the child's preschool experience. Laton's multilingual, multicultural and developmental curriculum approach will be based on each child's background of experience. Through regular planning and evaluation sessions, the staff will provide activities, generate strategies, and supply materials to challenge children's emerging abilities to develop and pursue their interests and talents.

SENDING YOUR CHILD TO THE CENTER

Please bring your child in comfortable, washable clothes, as the program is active and many activities are messy. Each child's garments should be marked with his/her first and last name as so many children have clothing that is alike. The staff will not be responsible for unmarked clothing. **Each family is responsible for bringing an extra set of clothing for emergencies.** It is the responsibility of the parents to bring children to the center in clean clothes. Children should be bathed at home on a daily basis and hair should be kept clean. Because of their busy schedule, the preschool staff cannot take care of these basic cleanliness matters.

Please do not permit your child to bring toys, food, or other items to the center. We will not be responsible for lost articles. Food is allowed on Food Friday and toys on Show-N-Tell Day.

HOURS AND DAILY SIGN IN/OUT

Our school hours are from 8:15 to 11:15 for morning classes and from 12:15 to 3:15 for afternoon classes. Please remember that there is no one to supervise your child before and after class. Teachers and aides need this time to prepare for daily activities in the classroom. School doors will be opened at 8:10 AM and 12:10 PM. In order to provide a safe arrival and pick up for our students, all parents will be required to park outside the preschool gates.

Students must be signed in and out daily by the parent or authorized adult (FIRST NAME AND LAST NAME), daily attendance logs are located at the front of the classrooms. Be sure you authorize someone to pick up your child if you cannot pick him/her up. Persons picking up your child **MUST BE 18 YEARS OR OLDER.** Staff members are not scheduled to care for your child after preschool sessions and your child may not remain unsupervised. Any person picking up a child must be on the emergency card, if not send a note, no phone calls will be accepted.

A student is considered to be a "late pick up" when classes have been out for 15 minutes past the regular time and no one has picked the student up. The teachers will be documenting all early arrivals and late pick-ups, if this becomes a persistent problem.

HEALTH CARE

The Preschool Center is not permitted to give medication to your child unless specific regulations are met. If your child is under a doctor's care and he/she prescribes medicine, which must be taken during the day, contact the Supervising Teacher to make special arrangements for this.

In case an emergency occurs and you cannot be located, we will follow the directions you have given on the Emergency Procedure Card. Please be sure the directions are what you really want done. If your child has an accident at the Center, we will attempt to contact you. If you are not available, we will contact emergency services or take your child to the nearest doctor or to the doctor you have indicated on the Emergency Procedure Card.

Health education is also a part of our program. Children will learn to live in a healthy manner. They will practice cleanliness and safety. They will see slides, films, hear stories, and are constantly alerted to safe ways in which to do things.

LICE POLICY

Children who have lice will be excluded from the Center, until the parents have treated the child, in an appropriate manner. **Lice are very contagious.** Sometimes it may be necessary to treat all family members and your home to insure that the lice will not return. Your child's teacher will check your child's hair after treatment and before he/she will be allowed to return to class.

REPORTING AND RECORDING ATTENDANCE

When a student is absent, you need to write the reason on the sign-in/sign-out sheet; you may also write a note signed by the parent indicating the reason for the absence. This will serve as verification for us.

An **excused absence** is: (1) illness or quarantine of the child or parent, or parent medical appointments, (2) Court ordered visitations, the family data file shall contain a copy of the Court Order (3) family emergency; may include illness of siblings and other sudden and unexpected emergencies such as transportation issues. (4) Best Interest of the Child (BIC) Absence. Except for children who are recipients of protective services or at risk of abuse or neglect, an excused absence "in best interest of the child" shall be limited to ten (10) days during the fiscal year. BIC absence are from the standpoint of the parent, considered to be in the best interest of the child, e.g. to be with family, religious activity, or day to be with parent, visit relatives, cultural events. **Amount of occurrences are limited to (10) transportation problems.** All other absences, not listed above, are "unexcused absences". *Except for the children referred for protective services excused absences "in the best interest of the child" are limited to ten (10) days per year. If child has 5 unexcused absences parent will be consulted to discuss and sign an attendance agreement.

If a child has more than 10 unexcused absences that child may be dropped from the program.

According to the Department of Social Services regulations a child cannot be accepted into the center until it has been determined that the child is without obvious signs of illness such as fever, vomiting, cold, flu, lice, etc. The parent must remain with the child until the child is accepted. Once the child has been determined to be without obvious signs of illness and has been accepted, the parent must then sign the child in. (101326.10)

If your child has a fever or doesn't feel well or appears to be ill or have a communicable disease (such as the flu, a cold, or lice) please make other arrangements for his/her care. We cannot admit sick children in order to insure that all other children attending the program are protected.

Memos/letters/notices to parents are all in their primary language. Items of interest are posted on the bulletin board. Parent Advisory Committee meetings are held where information is shared and training is given. Parent Conferences, formal and informal, are held in which information is given on ways parents can help their children at home.

PARENTS IN THE CLASSROOM

Evaluation studies of preschool programs have indicated that children whose parents become involved in their education make greater measurable gains. Therefore, parents are strongly encouraged to participate regularly in the classroom and attend parent meetings. The Laton Unified School District has a policy that all volunteers must be fingerprinted and submits a Tuberculosis skin test with negative result, signed by their physician. **Effective September 1, 2016, a person may not be employed or volunteer at a child care center or a family child care home unless he or she has been immunized against influenza, pertussis, and measles or qualifies for an exemption (Health and Safety Code sections 1596.7995(a)(1) and 1597.622(a)(1)).**

PARENT INVOLMENT AND EDUCATION

Parent Involvement and Education means those activities specifically designed to include parents in the education of their children, help parents participate in the program and enhance their understanding of child development.

- Parent Orientation that includes topics such as program goals, objectives and parent handbook.
- Attend at least two parent teacher conferences during the school year.
- Attend monthly parent meetings.
- Encourage parents to get fingerprinted to participate in school activities and if unable to get fingerprinted, ask teacher of other means of volunteering.
- Involvement in Parent Advisory Committee that advises on planning of preschool activities.
- Read notes and flyers that children bring home to stay up to date with what is going on in school.
- Assessment of program by parents using Desired Results for Children and Families Parent Survey.

WAYS YOU CAN HELP

The Preschool Program will be greatly improved with your help:

- Help with homework and read library books.
- Visit the Center as often as you can. Laton Preschool has an "Open Door Policy". Watch your child working with the teachers and other children. See how much the children can do for themselves.
- Help with Food Fridays.
- Volunteer some of your time. Come to the Center and help. Children always need another hand to hold, a person to show their successes, someone to talk to, sooth their hurts, and/or to share their happiness.
- Ask your children about their day at the Center. Repeat some of the activities you have seen at the Center.
- Make instructional materials at home (Example: Prepare activities at home).

OTHER CHILDREN IN THE CLASSROOM

Please remember that children who are not enrolled in our program do not belong in the classroom. Additional children are frequently distracting to the class. If you have other children, who are not yet ready for our program, please try to arrange for a babysitter. We value your participation and contribution to our program.

VOLUNTEER INFORMATION

Volunteers are an important part of our program whether they are parent volunteers or come to us from other sources. Below is a list of ways in which you can help:

1. Directing small group activities.
2. Helping serve snack/Food Friday
3. Helping with art activities.
4. Supervising playground activities.

5. Working with individual students.
6. Assisting students with clean up.
7. Preparing classroom materials at home.
8. Sitting and having conversations with children at snack and lunch.
9. Providing transportation to other parents on field trips and assisting on field trips.
10. Helping with special activities.
11. Serving on parent committees.
12. Helping with fund raising projects.
13. Helping orient new parents into the program.
14. Attending and supporting preschool functions.

On special occasions we encourage parents to bring a wholesome nutritious snack for the class, such as fresh fruits and vegetables, cheese, crackers, cereal, etc. We are trying to stay away from high sugar foods except for very special occasions. Better yet, come in some day and prepare a snack in the classroom.

SUGGESTIONS FOR INTERACTING WITH CHILDREN

1. Sit down to work whenever possible.
2. Avoid unnecessary conversation with other adults in the room or yard.
3. Print children's name on the upper left-handed side of the paper using manuscript writing.
4. At mealtime have a quiet conversation with the children at your table.
5. During outdoor activities go where the children are. Adults should be spaced throughout the yard.
6. Go to a child and get his attention before giving directions. Please do not talk across the room.
7. Speak quietly.
8. Let children do things for themselves—serve their own food, do their own artwork.
9. Avoid commands and orders. Describe the situation. Say, "Your book is on the floor," instead of, "Pick up your book."
10. Praise by stating facts. Say, "You shared the blocks with John," or "You cleaned the table," instead of, "You are a good boy."

Our volunteer hours are valuable to us and need to be recorded. You can also record the hours spent at home on the volunteer sheet posted in each classroom.

NUTRITION PROGRAM

The children will be provided a nourishing meal. The morning session students will be provided breakfast and the afternoon session students will be provided lunch. They will be served a wide variety of foods. Please tell the supervising teacher if your child is allergic to any foods. They will learn where food comes from and what good it does for their body. They will prepare some foods in the classroom. Parents can help with the serving of the snacks by helping set tables and serving the snacks.

PRESCHOOL EXPECTATIONS

INSIDE

1. Walk inside the classroom.
2. Use inside voices.
3. When you are angry, use words instead of hitting.
4. Keep your hands to yourself.
5. Wear shoes at school. Please dress children in appropriate clothing for messy art activities.
6. Take good care of our equipment.
7. Keep our bathrooms clean.
8. No toys - unless it is Show-N-Tell day.
9. No food unless there is enough for everyone.

MEALTIME

1. Stay seated in your space during mealtime.
2. Remember to use your good manners.
3. Take care of your own messes.
4. Follow crosswalk rules

OUTSIDE...USE THE EQUIPMENT SAFELY

1. Swing on your bottom.
2. Slide (one at a time) on your bottom, feet first.
3. Stay inside the gates.
4. Keep the bicycle on the cement and ride in one direction.
5. Do not throw sand.
6. Only throw things meant for throwing.

LISTEN AND SHOW RESPECT TO ALL GROWN-UPS!

POSITIVE BEHAVIORAL SUPPORT POLICY

The program adheres to positive behavioral support practices. Behavioral guidelines are established for the well-being and social development of all students. Children are expected to 1) show courtesy and respect for themselves and other people; 2) show respect for school property and the property of others; and 3) listen attentively to staff members and follow their directions.

School rules regarding general conduct and use of playground equipment will apply. Normal behavioral support practices for poor behavior will include time out or loss of privileges.

More serious problems may result in 1) parent conference, 2) referral to program supervisor and/or coordinator, 3) temporary suspension from the program, 4) parent's attendance during program activity or 5) dismissal from the program.

If a child's behavior continually disrupts program activities, then it is assumed that this placement is not in the child's best interest and either he/she will be dropped from the program or a proper referral will be made.

CHILD ABUSE REPORTING

Child Care staff members as well as parents are required by law to report child abuse or suspected child abuse. The proper procedure to follow is available. Please ask if you need assistance in this area.

ADMISSION POLICY

Applications for enrollment in the program are available at the preschool site office. Eligible children will be enrolled regardless of race, sex, creed, color, national origin, or any other reason. We welcome the enrollment of children with disabilities and other special needs. Parents will need to show proof of income, a record of birth or birth certificate, an immunization record and a physical at the time of registration.

ELIGIBILITY

All general education students, who attend Laton Preschool, must be potty trained before they will be admitted into the preschool program.

I. INCOME

- A. State Guidelines mandate that children enrolled in the preschool program must be eligible under the State Preschool Guidelines. The Laton Unified School District shall comply with this requirement. If parents have any questions about this requirement, or exceptions to this requirement, they should contact the preschool secretary.
- B. The total family income to be used in determining the eligibility of new children in the program should be based on the on the month preceding enrollment, or for fluctuating agriculture, migrant, or seasonal employment, the 12 months previous to enrollment. Parents will be required to provide verification of income by presenting to the office income verification that shall include examination of any of the

following: Individual Income Tax Form 1040, W-2 forms, pay stubs, pay envelopes, or written statements from employers.

- C. To adhere to the requirements of documentation of family income, a Family Income Verification form will be attached to the enrollment application certifying the income.

II. How to Qualify for the Program

The parent is responsible for providing documentation of the family's total countable income and the contractor is required to verify the information, as described below. The parent(s) shall document total countable income for all the individuals counted in the family size. Eligibility:

Family has a child who is at risk of abuse, neglect, or exploitation, or receiving child protective services through the county welfare department

1. Family is homeless
2. Family is a cash aid recipient
3. Family is income eligible

The parent is responsible for providing documentation of the family's total countable income and the contractor is required to verify the information. The contractor shall calculate total countable income based on income information reflecting the family's current and on-going income

III. Parental Responsibility to Report family size, income, and need changes:

It is the parent's responsibility to report, within 5 calendar days any changes to family size, income or the need for child care services. Upon the first failure to notify the agency of family changes, a letter of warning shall be issued. Upon the second failure to inform the agency of changes family size, income, or need, a letter of termination shall be issued.

IV. Family Size

The size of the family, or composition of the family size, is initially determined by the number of adults and children that the applicant parent presents to your agency and who are identified on the application. "Family" means the parents and the children for whom the parents are responsible, who comprise the household in which the child receiving services is living. For purposes of income eligibility and family fee determination, when a child and his or her siblings are living in a family that does not include their biological or adoptive parent, "family" shall be considered the child and related siblings.

V. Birth record for each child counted in the family size,

The number of children shall be documented by providing one of the following documents, as applicable:

1. Birth certificates;
2. Court orders regarding child custody;
3. Adoption documents;
4. Records of Foster Care placements;
5. School or medical records;
6. County Department of Social Services records; or
7. Other reliable documentation indicating the relationship of the child to the parent.

VI. Self-Certification, Absent Parent and Single Parent Status

If only one parent has signed an application for enrollment in child care services, and the birth record information for the children counted in the family size indicates that there is a second parent who has not signed the application, the parent who has signed the application shall self-certify single parent

status under penalty of perjury (Sections I and V, Confidential Application for Child Development Services and Certification of Eligibility) The parent who has signed the application shall not be required to submit additional information documenting the presence or absence of the second parent.

1. Parents shall be required to show proof that the child has received State Law required Immunizations and that they are completed or up to date according to the child's age. Immunizations shall be verified by submitting child's immunization record received from either a Health Clinic or Physician.
2. Parents shall be required to sign a statement acknowledging and consenting to service requirements as outlined in the Health Policy Agreement section of the Laton Unified School District Agreement Form.
3. Once a child is admitted into the program, during a school year, he/she remains eligible for the program as long as the child maintains satisfactory attendance. If at any time a child is absent for more than 10 Days for reasons other than those deemed as "excused", he/she would be terminated from the program. The only exception would be for a diagnosed handicap child according to SELPA guidelines.

VII. Age Eligibility

1. **"CSPP eligible three-year-olds"** who, regardless of their chronological age, will have their third birthday on or before September 1, of the fiscal year they are being served.
2. **"CSPP eligible four-year-olds"** who, regardless of their chronological age, will have their fourth birthday on or before September 1, of the fiscal year they are being served.
3. **"CSPP eligible five-year-olds"** who will have their fifth birthday on or before September 1 of the fiscal year they receive services, and who were receiving full-day services as a CSPP eligible four-year-old on or before June 30, may remain in a CSPP program until the child begins kindergarten, but no later than September 30.

RELIGION

Staff shall be highly sensitive to its obligation not to interfere with the philosophical/religious development of each student, in whatever tradition the student embraces. School-sponsored programs should not be, nor have the effect of being, religiously oriented or a religious celebration. The Laton Preschool program refrains from religious instruction and worship. Instruction which is contrary to a student's religious beliefs and teaching may be optional for that student, in accordance with the Education Code or at the discretion of the Superintendent or designee.

BUS RULES

1. Bus driver is in charge and responsible for children.
2. Stay sitting in your seat, no standing.
3. No eating, drinking, or gum on the bus.
4. Keep head and arms inside the bus at all times.
5. Adult must put child on the bus for pick-up. An authorized adult, 18 or older, must pick up child at their bus stop at the drop-off time.
6. No toys on the bus. Show-N-Tell items must be in backpack or closed container and may not be taken out until they are at school.
7. If your child does not follow the Southwest bus rules disciplinary action will include:
1st Citation: Written note to parent
2nd Citation: Loss of privilege for minimum of one day
3rd Citation: Loss of privilege for minimum of three days
4th Citation: Loss of privilege for minimum of ten days

5th Citation: Loss of bus privilege pending conference with Administration, Parents, Southwest and teachers.

PARENT APPEAL INFORMATION

Notice of Action - Whenever an agency makes changes to child care services (for example, by approving or denying services, by changing the approved hours of care, or by terminating services), the agency must notify you by giving you a document called a "Notice of Action" (NOA). The NOA will inform you of the type of action taken, the reasons for the action and the date when the action shall take effect. Parents must file a notice to appeal the action within ten (10) days from the date the NOA is given to the parent, or 14 days if mailed to the parent. Your Notice of Action provides you with specific instructions for appealing an action. Please keep a copy of your NOA. If a parent disagrees with the local hearing appeal decision, the parent may appeal for a state review of the local hearing decision. The [Parent Appeal Information Pamphlet](#) (attached) provides information regarding the two levels of appeal described above. Please see your Notice of Action for specific instructions on how to appeal.

Uniform Complaint Procedures Notice (UPC)

Individuals, agencies, organizations, students and interested third parties have the right to file a complaint regarding the Name of Agency and Early Learning and Support program alleged violation of a statute or regulation that the California Department of Education is authorized to enforce. This includes allegations of unlawful discrimination. Complaints must be signed and filed in writing with:

California Department of Education
Early Education and Support Division
Complaint Coordinator
1430 N Street, Suite 3410
Sacramento, CA 95814

If the complainant is not satisfied with the final written decision of the California Department of Education, remedies may be available in federal or state court.

AGREEMENT FORM

Child's Name: _____ Birth date: _____

ADMISSION / PARENTAL AGREEMENT

_____ I agree to provide all the verification and documentation required to maintain my eligibility for recertification.

_____ I agree to notify the center whenever there is a change of status in income, employment, training, incapacity, number in the family unit, or any other change that may affect my eligibility.

_____ I agree my child will attend the program five (5) days per week from _____ to _____.

_____ I will notify the center by 8:00 a.m. when my child will be absent and will indicate a clear reason for absence.

_____ I agree to sign-in and sign-out my child everyday as required by the program.

_____ I understand the only **excused** absences are:

1. Illness of the child or parent.
2. Quarantine of the child or parent.
3. Family emergency requiring the parent and therefore the child.
4. Court ordered visitation or a reason, which is clearly in the best interest of the child. *Except for the children referred for protective services excused absences "in the best interest of the child" are limited to ten (10) days per year.

_____ I understand that all other absences, not listed above, are "unexcused absences".

_____ I understand that my child might be terminated from the program for persistent absences.

_____ I understand that basic services include preschool education, food service, and parent education.

_____ I agree to attend Parent-Teacher conferences regarding my child's progress or notify my child's teacher if I am not able to attend.

_____ I agree to allow center staff to make home visits at my convenience.

_____ I understand that all records maintained on my child and family are available to me for inspection and I have the right to correct any information I feel is incorrect. I also understand that all records pertaining to my child and family will remain strictly confidential.

HEALTH POLICY AGREEMENT

_____ In accordance with the State of California legal requirements, I will provide written proof, that my child has had a physical examination by family doctor or clinic and that all necessary immunizations are up-to-date before my child's entry into the Laton Preschool Program.

PERMISSION FORM

_____ I give permission for my child to participate in all health activities in which, developmental language, speech, vision, hearing, dental, mental, nutritional, and physical screenings are given or observations made as part of the school program (at no cost to the parent).

_____ I give my consent to have my child's picture taken to be used in any media that promotes community

understanding of my child's educational program.

I give permission for my child to participate in ALL Local District/School approved trips for this school year. A notice indicating the date and destination of the trip will be sent home prior to each trip. We will have supervision at all times and we ask your assistance in encouraging your child's cooperation. Transportation may be walking, school bus, or private auto.

I FURTHER UNDERTAND THAT I WILL BE ENCOURAGED TO PARTICIPATE IN ALL PARENT INVOLVEMENT ACTIVITIES SUCH AS:

Helping in the Classroom
Field Trips
Telling a Story
Teaching a Song or Game

Helping With Food Experience
Preparing Meals
Holiday Activities
Fund Raising Activities

Exceptions or comments that need to be considered: _____

PARENT AUTHORIZATION

- A. The Department of licensing agency shall have the authority to interview children or staff; and to inspect and audit childcare or facility records without prior consent.
- 1. The licensee (Center) shall make provisions for private interviews with any child(ren), or any staff member and for the examination of all records relating to the operation of the facility.
- B. The Department or licensing agency shall have the authority to observe the physical condition of the child(ren), including conditions which could indicate abuse, neglect, or inappropriate placement, and to have a licensed medical professional physically examine the child(ren).

This authorization is effective during the time my child is enrolled in Laton's Preschool Education Program (unless canceled).

Signature of Parent or Guardian

Date

Signature of Staff Member Explaining Agreement

Laton Unified School District

LATON PRESCHOOL

6045 Mt. Whitney
P. O. Box 248
Laton, CA 93242
(559) 922-4075



Parent Agreement to Transfer Student Records

I acknowledge that upon exiting this preschool, my child's record (medical, academic, assessments) will be transferred to the school at which he/she will next enroll, unless I provide a written statement requesting the program to do otherwise.

Child's Name: _____

Current Preschool Site: _____ Laton Preschool _____

Name of Parent/Guardian (please print): _____

Signature of Parent/Guardian: _____ Date: _____

LATON UNIFIED SCHOOL DISTRICT

LATON PRESCHOOL
PARENT HANDBOOK RECEIPT

2017-2018

I have received a copy of the Laton Preschool Parents' Handbook.

Child's Name

Signature of Parent or Guardian

Date